

Christina School District - Special Services
 200 Tyre Avenue, Newark DE 19711
 302/454-2047
ASSISTIVE TECHNOLOGY IMPLEMENTATION PLAN
GUIDELINES and SAMPLE FORMAT

The Assistive Technology Implementation Plan is necessary following an IEP or 504 team decision to provide either A.T. equipment, or to seek an A.T. consultation. The plan refers to the methods of delivery and integration of A.T. devices and services into the student's educational program (¹QIAT), creating timelines, and identifying persons responsible for each step. The format of the plan can vary, but these items are ²essential:

1. Implementation Team, by name
2. Equipment
3. Equipment Tasks
4. Training
5. Monitoring/Evaluation

The following is a suggested format, but the *team may create its own*. Samples and guidelines for all related forms and processes are available from the Assistive Technology website: www.christina.k12.de.us/assistivetechonology

S	Student _____ DOB _____ Date of Plan _____ Grade _____ circle level of service: <u>504</u> ; <u>Inclusion</u> ; <u>REACH</u> <i>List IEP or 504 team members present. Be sure to circle the name of the primary teacher or contact person.</i>

E	<table style="width: 100%; border: none;"> <tr> <td style="width: 60%; border-bottom: 1px solid black;"><u>Equipment and/or alternative strategies</u></td> <td style="width: 40%; border-bottom: 1px solid black;"><u>Responsible Person(s)/Role(s)</u></td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black; height: 20px;"></td> <td style="border-bottom: 1px solid black; height: 20px;"></td> </tr> </table>	<u>Equipment and/or alternative strategies</u>	<u>Responsible Person(s)/Role(s)</u>				
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¹QIAT: Quality Indicators for Assistive Technology http://natri.uky.edu/assoc_projects/quiati/index.html

² NATRI <http://natri.uky.edu/resources/ImpPlanform060807.pdf>

T	<u>Training Needed</u>	<u>Person Responsible for contacting Trainer</u>	<u>by what date?</u>
	_____	_____	_____
	<u>Training Type</u>	<u>Trainees</u>	<u>Trainer</u>
	_____	_____	_____
	<u>Dates/Times</u>	<u>Follow up/along Plan</u>	
	_____	_____	

M	<u>Monitoring/Evaluation/Ongoing Data Collection</u>			
	<u>Expected Outcomes</u>	<u>Instructional Strategy*</u>	<u>Frequency</u>	<u>Person(s) Responsible</u>
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	*refers to how student will be taught to use A.T.			

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